

Education Committee

Terms of Reference

1. To oversee the development and delivery of the University's Education Strategy.
2. To propose elements of the University's Education Strategy to be delivered through, and governed by, the mechanism of the University's 10 Year Plan Portfolio, via the Education Programme. The Programme Sponsor is accountable for the successful delivery of the Education Programme.
3. To evaluate the impact and effectiveness of the University's Education Strategy.
4. To report to Senate and University Executive Board on matters concerning Education and the Student Experience at both undergraduate and postgraduate levels.
5. To work with the Doctoral College Board on issues affecting the research student experience.
6. To reflect on, and where necessary respond to, external bodies concerned with the delivery of education, including the Office for Students and its Teaching Excellence Framework.
7. To develop policy and guidelines, subject to the approval of Senate where applicable, relevant to the delivery of the University Education Strategy.
8. To consider data relevant to all aspects of the student experience, including (but not limited to) the National Student Survey, other experience surveys, and the Graduate Outcomes survey.
9. To ensure the University's compliance with Consumer Protection law, in accordance with the Competition and Markets Authority (CMA) guidance and as part of the University's ongoing conditions of registration with the Office for Students, receiving from time to time reports from the Consumer Protection Subcommittee.
10. To inform the University's building, maintenance and refurbishment projects on learning spaces and independent study space, receiving reports from the Learning Spaces Subcommittee as appropriate.
11. To develop, implement and review the University's strategy, policies and procedures to support the access, success and progression of students from groups under-represented in higher education, receiving reports from the Widening Participation Subcommittee as appropriate.
12. The Committee may set up and disband from time to time such working groups and subcommittees as it decides are required to execute its business.

Between ordinary meetings of the committee, the Committee Chair shall have power to act on behalf of the committee on any matter requiring an immediate or early decision. Any decisions taken by the Chair under these delegated powers shall be reported to the next meeting of the committee. Matters requiring an immediate or early decision include such items as:

1. routine business that would not normally merit discussion at a meeting of the Committee;
2. matters relating to the implementation of policies that have already been approved by the Committee;
3. where permission is given by the Committee to finalise approval on completion of specified actions related to an item previously scrutinised at a meeting;
4. matters where delaying a decision would disadvantage the University or put it at risk;
5. in an emergency, or unforeseen circumstances, provided that such action is taken only in exceptional circumstances and, where practicable, in consultation with selected Committee members with expertise relevant to the issue.

Membership

Chair: Vice-President (Education)

President and Vice-Chancellor (or delegate)

Pro Vice-Chancellor (Education)

Associate Deans (Education):

Faculty of Arts and Humanities

Faculty of Environmental and Life Sciences

Faculty of Engineering and Physical Sciences

Faculty of Medicine

Faculty of Social Sciences

Executive Director of Student Experience

Director of the University Doctoral College

Director of the CHEP

Deputy Director of the CHEP

Academic Registrar

Head of Quality, Standards and Accreditation (QSAT)

Associate Director of Student and Academic Administration

Head of Student and Market Insight

Director of Student Services

University Calendar 2021-22

Director of Library Services & Arts Strategy

Head of Education Services, iSolutions

Two representatives from the Deputy Heads of Schools (Education) Network

Students' Union:

Vice-President Education & Democracy

Postgraduate Taught Officer

Postgraduate Research Officer

Secretary

The Chair may co-opt additional members as necessary (including to act as chairs of subcommittees)

Members who are unable to attend may send a substitute with permission of the Chair.

The Committee may set up and disband from time to time such working groups and subcommittees as it decides is required to execute its business.

Reporting Structure

The Education Committee reports to Senate and University Executive Board.